

# BEECH GREEN PRIMARY SCHOOL



## Job description

**Post: Play Team Member**

**Grade: Grade 2 pt 3**

**Hours: 6.66 hours per week/38 weeks a year**

### **JOB PURPOSE**

Under the general direction of the Play Coordinator, the Play Team Member will be responsible for supervising and providing a stimulating play environment for children. The Play Team Member may be asked to devise and deliver play activities appropriate to the age and individual needs of children and which reflect and maintain the Playwork Principles.

### **MAIN DUTIES AND RESPONSIBILITIES**

To work with the Play Coordinator to devise and deliver a programme of activities which contributes to the day to day care, welfare and safety of children whilst in the school setting.

- To be aware of the names of children and to take account of children's needs when devising a programme of activities.
- To make the necessary preparations for childcare e.g. setting up the resources/space, preparing play activities and so forth appropriate for the age of child. • To be aware of Child Protection procedures, to understand the necessary protocols and to communicate any concerns immediately to the Play Coordinator.
- To be aware of the school's policies on Admissions, Accidents, Behaviour, Play, Health and Safety, Inclusion, Employment, Complaints etc. and to incorporate these into everyday practice.
- To provide the Play Coordinator with feedback or reports etc. as reasonably requested. • To attend team meetings and training opportunities -his will contribute to the Play Team Member's professional development.
- To be responsible for any other activities considered to be commensurate with the role and responsibilities of the post.
- The post holder will be expected to act as an adult role model and support school policies when dealing with students or visitors to the school.

## **General Expectations**

- Be aware of and comply with policies and procedures relating to child protection, health & safety, security, confidentiality and data protection. Reporting all concerns to the appropriate person.
- Attend and participate in meetings as required.
- Participate in training, other learning activities and performance development as required.
- Confidentiality must be maintained in all matters relating to the school.